

LICENSED VOCATIONAL NURSE (LVN)

Definition

Under general supervision of the site administrator and/or the Senior Director Student Services, assists in performing a variety of functions in the student health program; assists in the care of students with specialized health care needs, including the performance of specialized health care procedures, administration of medications, assistance of students with toileting, tube feedings, documentation, and other related duties as assigned. Consistent with the Nurse Practice Act of the state of California, tasks may be delegated to the LVN by a credentialed School Nurse. The LVN must be trained and supervised by the delegating nurse, and the health outcomes of the student needing the procedure must be periodically evaluated.

Essential Duties

- x Provides emergency care in situations such as anaphylactic shock, cardiopulmonary distress, respiratory distress, insulin reactions, hypoglycemic reactions, seizures, dysreflexia, and other medical emergencies.
- x Performs sterile and/or clean urinary catheterizations, blood glucose monitoring, oral suctioning, suctioning of tracheostomies, care of ostomies, operation of medical and/or mechanical devices required for the care of students. Moves students

to/from the floor, changing tables and wheelchairs; assists in lifting students from wheelchairs and/or adaptive equipment; place/reposition students in therapeutic equipment; push wheelchairs and assist with walkers.

QUALIFICATIONS

Knowledge of: Principles, methods, and practices of first aid and routine emergency treatment; standard policies and procedures pertaining to student health services equipment, supplies, and terminology commonly associated with a student health facility; emergency service agencies within close proximity of the assigned school site; general office clerical procedures and automated record management, storage and retrieval systems.

Ability to : Perform routine first aid and emergency treatment for ill and injured students; communicate effectively in oral and written form; evaluate student illness or emergency situations and determine an appropriate course of action; establish and maintain a variety of files and records; effectively operate a micro-computer and use appropriate software applications; understand and carry out oral and written directions; establish and maintain co